

# Genesis Vicariate Parish Event Submission Form

EVENT NAME: \_\_\_\_\_

DATES \_\_\_\_\_ TIMES: \_\_\_\_\_

LOCATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

EVENT CONTACT: \_\_\_\_\_

DETAILS: \_\_\_\_\_

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## **SUBMISSION OPTIONS:**

MAIL COMPLETED FORM TO:

Monica Archibald  
4853 Crandall  
Howell, MI 48855

EMAIL DETAILED EVENT INFORMATION TO: [Monica@InstantAssistant.com](mailto:Monica@InstantAssistant.com)

FAX COMPLETED FORM directly to the Vicariate Secretary, Janet Morgulec,  
at (586) 751-1766.

Events will be posted to the website's "Current Events" page at  
[www.GenesisVPC.org](http://www.GenesisVPC.org) and will also be printed in the Vicariate's monthly  
newsletter.

If you have any questions, please contact Monica at (517) 552-6492 or Janet at  
(586) 751-3636 ext. 10.